

Canterbury Provincial Fire Brigades Association
109th Annual Conference
Saturday 13 September 2025
Kaikoura Fire Station

Conference Opened at 0930hours

Bryce Bisphan welcomed the official party to the stage. Megan Stiffler Deputy National Commander, Brad Mosby Te Ihu Region Manager, Philip Hunt Mid Canterbury Sub Association President & NZFBI, Robin Ashby Gold Star Association President.

The Chief Fire officer, Craig Guthrie, of Kaikoura Volunteer Fire Brigade welcomed everyone and covered health and safety, and housekeeping.

Mayor of Kaikoura District Craig Mackie spoke of all the attractions in the district and opened the AGM.

Introduction of Current Office Bearers

CPFBA President, Bryce Bishpan, introduced the Current Office Bearers: Immediate Past President, Ed Anscombe of Geraldine, Vice President, Peter Lauryssens of Lyttleton, Executive Members:, Jeroen Hartman of Kaiapoi, Charlie Lister of Kaikoura, Claire Pawson of Springfield.

Secretary, Rudi Marquez-Mazlin

Challenge Panel Convenor, Ian White of Lincoln, Challenge Panel Members; Ces Pacey of Amberley, Joost Kepers of Darfield, Dave Francis of Amberly, Graham Hogg of Rangiora, Barbara Ditmer Events Coordinator

Reading of Obituaries and Minutes Silence

President, Bryce Bisphan, welcomed delegates to the 109th Annual Conference and asked all to stand as a mark of respect to those who have answered their final call. Barbara Ditmer read out the list of obituaries following which 1 minute's silence was observed.

Gail Williams, Springfield; Kevin Price, Akaroa; Lindsay Forster, Culverden; Steve McLennan, Lincoln; Donald McMillan, Southbridge; Nigel Price, Kaiapoi

Roll Call

Minutes Secretary Barbara Ditmer read out the roll.

Brigades Present:

Amberley, Cust, Darfield, Diamond Harbour, Geraldine, Governors Bay, Kaiapoi, Kaikoura, Leeston, Lincoln, Lyttelton, New Brighton, Oxford, Rakaia, Rangiora, Rolleston, Sefton, Sheffield, Temuka, Woodend

Executive Present:

Ed Anscombe, Bryce Bisphan, Peter Lauryssens, Jeroen Hartman, Charlie Lister, Claire Pawson

Challenge Panel members present

Ian White, Joost Kepers, Ces Pacey, Dave Francis, Graham Hogg, Barbara Ditmer

Past Presidents present:

R Ashby, Nigel Lilley

Life Members present:

C Pacey B Ditmer N Lilley R Ashby

Apologies

Rudi Marquez- Mazlin read out apologies received prior to Conference and asked for any further apologies.

Apologies from:

Coalgate, Sumner, and Southbridge brigades.; Alan Cockburn, Cath Sharp, Tyrone Burrowes, Warren Maslin, Tom Smith, Meredith White, Peter Helps.

Charlie Lister took over the meeting as MC.

Guest Speakers:

Bill Butzbach – CEO UFBA

Hon Peter Dunne

CFO Steve Smith – CFO Blenheim Rural

Steve spoke to the meeting, outlining his experience within the Fire Service and FENZ. He asked the delegates to support his bid to be elected to the UFBA Board.

Election of Scrutineers

PP R Ashby, Moved: J Hartman/ Ed Anscombe - Carried

Voting numbers: Executive 4, Delegates 24, Total 28

2/3 = 19 = 15 majority

Megan Stiffler – FENZ Deputy National Commander

Megan introduced herself to the meeting and outlined her previous career. She then went on to outline her focus moving forward. Of particular interest was her determination to spend less time making decisions and more time into resourcing in order to ensure new trucks and equipment are available to everyone.

Minutes of previous conference

President Bryce Bisphan moved that the Minutes of the 108th Annual Conference

in 2024 as circulated be taken as read.

Moved/Seconded B Bisphan Lincoln / P Lauryssens, Lyttelton

Business arising from the minutes

Nil

Correspondence

Nil

Brad Mosby – Te Ihu Region Manager

CPFBA Annual Reports:

Challenges and Events Report

President Bryce Bisphan asked for I White to read the challenges and events report. It was read and no questions arose.

Moved/ Seconded I White / P Lauryssens, Carried

Presidents Report

President Bryce Bisphan presented his presidents report.

Moved/seconded B Bisphan/ J Hartman Carried

Financial Report

Bryce Bisphan asked that the Performance Report be accepted as circulated. Moved Bryce Bisphan/ Seconded Peter Lauryssens

Jeremy Wheeler – UFBA VEM project

Guest Speaker – Lisa Bond

Lisa shared her many roles as a volunteer in Kaikoura and what a vibrant community it was. She also presented a video highlighting many aspects of the district which ensured all visitors could have an exciting and varied visit accessing what was on offer.

Patrons Address

Trustee Nigel Lilley read a message from the patron as he was unable to attend the meeting. The Patron wished everyone well for the meeting and the year ahead. He also thanked the meeting for the honour of being their Patron.

Robin Ashby - President, Canterbury Gold Star Association Robin thanked the meeting for the opportunity to speak. He spoke to the meeting about recent events and He asked member brigades to get their gold star members to update their email

addresses and to follow the Facebook page.

Philip Hunt – President Mid canterbury Sub Association and NZFBI

Phillip addressed the meeting, highlighting events held by the sub association and the continuing success of hosting the Canterbury Drivers Challenge.

Philip also spoke to the meeting about the mission of the Institute and the events they held, courses offered and support in other ways.

Remits:

There were no remits.

Resumes:

Andrew Jones – Kaikoura read his resume to the meeting.

Election of Officers

President (1 required)

Vice President SFF Peter Lauryssens of Lyttelton has been nominated as President –
Duly Elected

Vice President

SFF Jeroen Hartman of Kaiapoi has been nominated as Vice President – Duly
elected

Executive Members (3 required)

QFF Charlie Lister of Kaikoura –duly elected
SFF Claire Pawson of Springfield –duly elected
SFF Andrew Jones of Rolleston – nominated - duly elected
Bruce Bisphan told the meeting that he had received a
resignation letter from Claire Pawson as she is moving out
of Canterbury for work. He informed the meeting that a late
nomination had been received from SO Phillip Hunt,
Darfield, and called for any further nominations from the
floor. There being no further nominations SO Phillip Hunt
was duly elected to the executive.

Challenge Panel Members (5 required)

SSO Ian White, Lincoln – Confirmed – Chairperson
SO, Graham Hogg, Rangiora - Confirmed
QFF, Joost Kepers, Darfield – Confirmed
QFF, Dave Francis, Amberley – Confirmed
SFF Daryl Sweeney, Sheffield – Nominated

– Duly Elected

Trustees (2 required)

PP LHM Nigel Lilley – to remain as trustee. - duly elected

CFO LHM Ces Pacey - nominated – duly elected

Accounts Reviewer (1 required)

A representative of Herbert Morton Ltd.

Moved/seconded B Bisphan / P Lauryssens - Carried

Patron (1 required)

Alan Cockburn remains as Patron.

Moved B Bisphan... approved by acclamation Carried

Invitation to hold Annual Conference

2026 – Lyttelton 2027 - Darfield

Invitation to hold Annual Waterways

Competitions 2026 - Darfield

Invitation to hold Annual Golf Tournament

2026 – Fairlie 2027 - Leeston

Invitation to hold Annual Firefighter Challenge

2026 – Waimate 2027 – Lincoln

Presentation of Life Honorary Medals:

PP Trustee Nigel Lilley presented LHM medals to ;

Past President E Anscombe

Challenge

Panel Chair Ian White

Challenge Panel Members J Kepers and Dave Francis.

General Business:

-

DCFO Fred Clarkson Rakaia told the meeting that he was disappointed at the turnout by member brigades.

Setting of Sub Association Grants:

\$500 to Mid Canterbury –

Moved/seconded B Bisphan/ J Hartman Carried

Fixing of Subscriptions:

Subscriptions to remain at \$250.

Moved/seconded B Bisphan / P Lauryssens, Carried

Setting of Annual Reimbursements:

Secretary: \$400

Treasurer: \$400

Events Coordinator: \$400

Minutes Secretary: \$150

Moved/seconded B Bisphan / P Lauryssens - Carried

Installation of Office Bearers

Trustee N Lilley installed the new Executive.

IPP Bryce Bisphan - Lincoln

President Peter Lauryssens – Lyttleton

Vice President Jeroen Hartman – Kaiapoi

Executive Member Charlie Lister - Kaikoura

Executive Member Andrew Jones - Rolleston

Executive Member Phillip Hunt - Darfield

Challenge Panel Convenor - Ian White – Lincoln

Joost Kepers – Darfield

Graham Hogg - Rangiora

Dave Francis - Amberley

Daryl Sweeney - Sheffield

Events Coordinator Barbara Ditmer

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In-Confidence

Any Further Business

President Peter addressed the meeting. He thanked those who had gone before and acknowledged his anticipation for the coming year. He spoke of the need for unity and teamwork going forward. He also thanked the Kaikoura Brigade for hosting the Conference, and members for attending.

In-Confidence

President Peter Lauryssens declared the 109th Annual Conference of the Canterbury Provincial Fire Brigades Association closed at 1430 hrs.

Signed as Approved Record:

By: President

Date: