Canterbury Provincial Fire Brigades Association
Annual Conference
Saturday 14 September 2019
Heritage Hotel
Hanmer Springs

Conference Opened at 0900hrs
CPFBA President Mike Allen welcomed the official party to the stage.

Winton Dalley, Mayor of Hurunui officially opened Conference, speaking about the value of volunteers using their local knowledge to support their communities. With 650 volunteers, he stressed the need for the integration to FENZ to be done carefully. He also shared that after 30years wearing his farm boots to rural fires he had finally received his level one boots.

Chief Fire Officer John Donaldson of Hanmer Springs Volunteer Fire Brigade, welcomed everyone to his town. He showed a video of all that the local area has to offer visitors, and acknowledged Winton Dalley's service to the Hurunui District.
He spoke of the history of the Heritage Hotel, which was rebuilt in 1958 after the original hotel burnt down.
He thanked the CPFBA for bringing the conference to Hanmer as the town relies on local visitors.

Introduction of Current Office Bearers
CPFBA President Mike Allen introduced the Current Office Bearers:
Immediate Past President, Tyrone Burrowes, Rakaia; Vice President Kath Love, Leeston; Executive Members Bruce Moffat, Rolleston; and Amelia Wood, Rangiora.
Apology: Cath Sharp, Darfield
Challenge Panel Convenor, Joost Kepers, Darfield; Challenge Panel Members; Ces Pacey, Amberley; Quentin Inkersell, Rolleston; Dave Francis, Amberley; and Ian White, Lincoln.

Reading of Obituaries and Minutes Silence
President Mike Allen welcomed delegates to the 103rd Annual Conference and asked all to stand as a mark of respect to those who have answered their final call. Barbara Clarkson read out the list of obituaries, following which 30 seconds silence was observed.
Barry McAllister, Kaiapoi; Stanley Cherry, Kaiapoi; Donald Dunlea, Rakaia; Leonard Dabinette, Culverden; Grahame Elson, Kaikoura; Rodger Curragh, Brooklands; Nigel Coates, Rangiora; James McArthur, Sumner; Alesia Boon, Dunsandel; Josh Spence, Sheffield; Rex Parker, Hororata; John Reid, Kirwee; Ken Love, Southbridge; Frank Rae,

CHCH Airport Fire; Barry Kirwan, CHCH. Airport Fire; Lesley McGillen, Temuka; Errol Butterfield, Addington Railway; C Taylor, Leeston/Lincoln; R Wright, T Chaplin, L Reynolds, Arthur Plummer

Roll Call: Barbara Clarkson read out the roll.

Brigades Present:
CHCH Airport Fire, Akaroa, Amberley, Ashburton, Brooklands, Burnham Military, Culverden, Cust, Darfield, Diamond Harbour, Dunsandel, Fairlie, Geraldine, Hanmer Springs, Hawarden, Kaiapoi, Kirwee, Leeston, Lincoln, Little River, Lyttelton, New Brighton, Oxford, Pleasant Point, Rakaia, Rangiora, Rolleston, Sheffield, Southbridge, Sumner, Temuka, Woodend

Executive Present:
Tyrone Burrowes, Mike Allen, Kath Love, Bruce Moffatt. Amelia Wood

Challenge Panel members present
Joost Kepers, Ces Pacey, Ian White, Quentin Inkersell, Dave Francis.
Events Coordinator: Barbara Clarkson

Past Presidents present:
T Smith, A Cockburn, R Gardner, P Dench, B Schimanski, C Price, S Hubbard, N Lilley, A Kittelty, R Ashby, P Helps, W Maslin, T Burrowes

Life Members present:
B Palmer, J Hayes, S McLennan, C Pacey

Apologies
Barbara Clarkson read out apologies received prior to Conference, and asked for any further apologies.
Apologies from: Springfield, Timaru, Waipara, PP A Burgess, PP C Helps, PP J Duke, PP S Trigg, PP A Hemsley, B Hassall- LHM, PP Mike McGillen, PP Dave McGillen, PP Eric Archibald, N Hope - LHM
Moved/Seconded Palmer, Diamond Harbour /Robinson, Woodend

Election of Scrutineers
Past Presidents Taff Hubbard, Warren Maslin and LHM Jan Hayes were elected as scrutineers.
Moved/Seconded K Love/ B Moffat carried
Voting numbers: Executive 5, Delegates 30, Total 35
2/3 =
½ = 18 majority

Minutes of Previous Conference
President Mike Allen asked for someone to move that the Minutes of the 102nd Annual Conference in 2018 as circulated be taken as read.
Moved/Seconded B Schimanski – Pleasant Point, Fisk, Kaiapoi

Business Arising from the Previous Minutes
Rob Beattie obituary was recorded twice. Kittelty, PP

Correspondence
Nil

Patron's Address

Patron Alan Cockburn addressed the meeting.
He spoke about how FENZ needs to remember that the majority of their personnel, 80%, are volunteers. He hopes that FENZ will retain the value in volunteers leading volunteers, as they look at changing rank structures under the new regime. He said he hopes that the new management structure takes careful consideration of the roles that our volunteers play in the protection of a very large part of our country and that they always treat them with the respect and esteem that they deserve.
He congratulated the Provincial on their performance over the past year.
He paid tribute to James McArthur, and his service to Canterbury.
He thanked the Provincial for the honour of being their Patron.

Guest Speakers
Nigel Lilley - FENZ AMS Rollout Manager
Nigel spoke about AMS – Availability and Messaging System
This new system replaces the previous VACS system used by some brigades. It can contact cellphones, home phones or text you. The new App has all call out information on the screen and brigade members can immediately state if they are responding, and has all details needed to respond quickly, including a map of the incident location. Each brigade can set up the configuration of the App to best suit their brigade. When members respond, it can text their partner to let them know where they are. Rollout starts this weekend and will be completed by December 2019 for all brigades wishing to opt in.

Hamish Peter – Volunteer Development Manager, Region 4
Hamish spoke about his role and the Volunteerism Strategy 2019 – 2029. He asked the meeting to ensure that their brigades have access to circulated information about qualities, advocacy, mind tools and other developments underway. He provided the meeting with an information pack to enable delegates to report back to brigades about the opportunities available to every member.

Kerri Pring – WFENZ

Kerri informed the meeting of the role of the WFENZ group, and how they advocate for women. She shared statistics of how many women are involved throughout the organisation. She explained the structure of the network to engage, support, and connect our women. One aim is to recruit, retain and develop more women in FENZ. She asked the meeting attendees to inform their brigades about the opportunity to become involved.

Glenn Williams – UFBA President – Integration Advisor FENZ
Glenn spoke about the history of the integration process up to this point. He pointed out that the Professional Firefighter Union is choosing to be less involved in the process. There have been lots of developments undertaken in many areas to try to complete the integration progress. He spoke about the need for shifts in attitudes to not condone inappropriate behavior.

John Donaldson – CFO Hanmer Springs – RCR Helicopter
John explained how and why Heli response has been instated to ensure rapid response to inaccessible areas. John spoke about the training involved and the awareness of the weight of the equipment and personnel, and how to efficiently load the helicopter. They still send the rescue truck if the incident is close enough. Helicopter only responds to critical calls with persons trapped. It has been a huge learning curve in both training and ensuring that procedures are safe and followed.
Hanmer Brigade members showed the gear, which is both lightweight and able to be used by one person.
He told the meeting that this new way of responding is invaluable in remote areas.

Association Reports
Mid Canterbury Sub Association – Phil Newbigging – President
Phil, of Sheffield Brigade, told the meeting of his team. He spoke of the recent successful hosting of Canterbury Drivers Challenge, and how good it was to see rural trucks and the numbers of rookies attending.
They hosted Combat at Lincoln in November. Waterways were not held due to lack of numbers, but they are looking forward to the new runs increasing numbers.
Phil thanked Ian White, who has recently retired, for all of his work around challenges.
He acknowledged all of those who have assisted the Association.
He is looking forward to another successful year building relationships with CPFBA.

WCPFBA President – Darren Ilton
Darren thanked the Provincial for the invitation to attend and for all of the support at events and challenges. He expressed the enjoyment of the partnership between the provincials and how we worked together at events, assisting with equipment and personnel.
He acknowledged that the WCPFBA is also gender equitable like the CPFBA.
He wished Kath Love all the best as incoming CPFBA President.

APFBA President – John Walker
John addressed the meeting, and thanked all for the invitation. He spoke of the strong attendance in evidence and the number of Tech Panel members.
He spoke of his journey to become president, and the importance of working with the UFBA and FENZ, especially those kaumatua who willingly share their experience and knowledge. He spoke of the need to get respect back in the organisation in order to move forward. He urged the meeting to encourage more young people to get involved in our organisations.

CPFBA Annual Reports:

Financial Report
Immediate Past President T Burrowes explained the financial report and about depreciation, accountancy fees and Xero fees. The accounts have been reviewed but no letter has been issued.
Epps, Brooklands, was informed that accounts received have been addressed.
Kittelty, PP, Why are there no grants from FENZ and UFBA? Previous year was for hosting conference.
That the Financial report be accepted. Moved T Burrowes Rakaia, Seconded Sweeney, Sheffield. Carried

Challenges and Events Report
Barbara Clarkson read the report to the meeting. President Mike Allen presented the Rifle Shooting Trophy to Ashburton 6.
That the Challenge and Events report be accepted as read.
Moved/ Seconded J Kepers, Tech Panel Convenor/ Donaldson, Hanmer Springs
Carried

Presidents Report
President Mike Allen spoke to his circulated report. He urged delegates to ask questions of speakers. He acknowledged the work of the Provincial team, including the trustees.
Moved/seconded M Allen /Fisk, Kaiapoi the report be adopted. Carried

Remits and Notices of Motions
There were none

Resumes: Previously circulated
Executive Member, Cath Sharp, **Darfield** was unable to attend

Executive Member, Amelia Wood, Rangiora, addressed the meeting and spoke of her involvement within the team and what she has learnt, and is looking forward to increased involvement in coming years.

Nominee Member, Ed Anscombe, Geraldine, addressed the meeting and spoke of his involvement in past events. He was honoured to be asked to put his name forward and looks forward to serving the provincial.

Nominee Trustee, Robin Ashby, Rolleston spoke to the meeting and expressed his desire to serve as trustee for the Association. He outlined his experience within FENZ and brigades.

Guest Speakers:

Dave Berry – Area Manager - FENZ
AM Berry spoke about the ongoing consultation coming out in the next week. He urged brigades to respond in order for their voices to be heard.
Upcoming are exercises around the Alpine Fault, involving all emergency services.

Stephen Butler – Assistant Area Manager, Mid South Canterbury – FENZ
AAM Butler told the meeting about the new Resource Center being opened today in Twizel.
Lots of work is going into risk response, including Heli Response. BA Wearers in Mount Cook will be responded from Tekapo. It is an interesting time with lots of initiatives being looked into. He spoke of those who have moved from volunteers to paid staff, and how they can take these experiences with them.

Richard Webb - Property Coordinator –FENZ
Richard Webb is newly appointed to this position. He showed how to log problems via the portal, which enables more efficiency. To log on, go to Regions – then property Zen desk. He is happy to guide people through the process on the phone.

Bill Butzbach – UFBA CEO
UFBA CEO Butzbach acknowledged the high turnout and the number of those in the room who represent nationally for the UFBA in a variety of roles.
Alan Cockburn and Mike Allen were thanked for their work and effort over the past year.
He spoke about the organisation and the contribution of volunteers in ensuring the success of it. 84% volunteers, 15% paid. He spoke about the downward trend of structure fires, vegetation fires remain static, but are getting larger, PFA's are also static, other fires are trending down. These calls are mostly attended by paid staff. Medical calls are rising and volunteers attend the majority of these calls. MVA's are trending up, as are rescue calls. These are attended evenly by both paid and volunteer staff.
He spoke of a busy year in the UFBA office. 8,000 hours by volunteers and he spoke about the need for faster resolution of disputes. Youth engagement has been busy.

Merger planning has progressed well. The psychological wellbeing of Fire Fighters remains a priority.
He reported on the findings of the consultation process and finished by encouraging brigades to attend the upcoming UFBA conference.

Glen Williams – UFBA President
UFBA President Williams addressed the meeting, saying it was the last provincial conference of his year and the best; a great turnout of brigades and past presidents. He spoke of how rewarding it has been to be involved with the UFBA, and of the people he has met along the way.

Warren Maslin – UFBA Board Member
UFBA Board Member Maslin spoke about the UFBA, it's professionalism and the high regard it is held in. He shared his experiences as a Board Member and the progress made.
He urged the meeting to get involved in the organisation.

Jared Davidson – NZFBI
Jared Davidson, Burnham Military, introduced himself in Te Reo and then translated. He used a slideshow to explain the role of the NZFBI; it's members, the training, exams, scholarships and field days.

Chris Price – Canterbury Gold Star Association President
Chris outlined the events held by the association for it's 310 members. He encouraged the meeting to encourage Gold Star members to join the Association.

Election of Officers

President (1 required)
Vice President OS Kath Love, Leeston has been nominated as President – Duly Elected

Vice President
SFF Bruce Moffat, Rolleston, has been nominated as Vice President – Duly elected

Executive Members (3 required)
SO Cath Sharp, Darfield – nominated - Duly elected
QFF Amelia Wood, Rangiora – nominated - Duly elected
QFF Ed Anscombe, Geraldine – nominated – Duly elected

Challenge Panel Members (5 required)

DCFO Ces Pacey, Amberley - Confirmed
SO Ian White, Lincoln - Confirmed
QFF Joost Kepers, Darfield – Confirmed Chairperson
SFF Quentin Inkersell, Rolleston – Confirmed
QFF Dave Francis Amberley, - Confirmed
– Duly Elected

Events Coordinator
OS Barbara Clarkson, Rangiora - Reappointed

Trustees (2 required)
PP S Hubbard & LHM R Ashby nominated.
Moved/seconded A Wood, Rangiora / C Price, Ashburton Carried

Accounts Reviewer (1 required)
A representative of Herbert Morton Ltd.
Moved/seconded B Moffat, Rolleston / A Wood, Rangiora - Carried

Patron (1 required)
Alan Cockburn remain as Patron.
Moved A Wood… Approved by acclamation - Carried

Invitation to hold Annual Conference
2020 – Lincoln 2021 – Lake Tekapo 2022 – Hanmer Springs 2023-

Invitation to hold Annual Waterways Competitions
2020 – Sheffield 2021 – Darfield 2022- 2023 -

Invitation to hold Annual Golf Tournament
2020 – Oxford 2021 - Leeston 2022 - 2023

Invitation to hold Annual Firefighter Challenge
2020 –Little River 2021 – Hanmer 2022 – Akaroa 2023 -

General Business:

- P Dench Past President – There is concern about the lack of people standing as Executive Members. He asked if we can we be more proactive to recruit more people?
- Epps,Brooklands – Very conscious of the fact that there are no rural representatives present at conference. He motioned that membership fees for rural brigades to be waived for 2 years to encourage participation. T Burrowes reminded the meeting that rural brigades do receive a FENZ grant. Epps responded that a gesture of goodwill could be positive. Butzbach recommended using PRFO's to

promote the Association. Gardner, Fairlie told the meeting that he seconded the motion of waiving fees to allow rural brigades to see what it is about. B Shimanski, Pleasant Point, asked if they could come as observers. H Peter, FENZ told the meeting that rural brigades have little or no knowledge of UFBA and CPFBA.

- **To waive fees for Rural Brigades for 2 years to encourage participation. Moved Epps, Brooklands, Seconded Gardner, Fairlie. - Carried**
- CFO Daryl Sayer, Sumner, apologised for not informing conference of Arthur Plummer's passing for the obituary list.
- S East, Cust asked about the status of the Sub Associations. It was said that it may be easier to encourage a representative to attend Mid Canterbury meetings to promote a resurgence. East asked the meeting to make a decision whether to dissolve or revive the North Canterbury Sub Association. Maslin recommended the CPFBA put it into next year's AGM agenda to dissolve the Association. T Reid, CHCH Airport, questioned the UFBA rules re running for your Sub Association, PP N Lilley was asked to clarify this. It is a geographical ruling. A Cockburn questioned South Canterbury being a Sub Association as each brigade took turns at being the Executive. The meeting was informed that CPFBA had taken over South Canterbury's paper work. He said it is necessary for the Provincial to tidy up the issue and sort out finances and trophies. J Donaldson, Hanmer Springs, informed the meeting that he had the North Canterbury chain.

Setting of Sub Association Grants:
$500 to Mid Canterbury – need to be aware going forward that this may change
Moved/seconded B Moffat, Rolleston / D Sweeney, Sheffield Carried

Fixing of Subscriptions:
Subscriptions to be set at $200.
Moved/seconded B Moffat/, Rolleston, H Campbell, Rangiora - No discussion was entered into. Carried

Setting of Annual Reimbursements:
Secretary: $400
Treasurer: $400
Events Coordinator: $400
Minutes Secretary: $150
Moved/seconded B Moffat, Rolleston / J Donaldson, Hanmer - Carried

Installation of Office Bearers
MC Bruce Moffat
Immediate Past President M Allen installed K Love as the new President of the CPFBA.

President K Love moved Life Honorary Membership for T Burrowes, passed by acclamation. M Allen presented a Life Honorary Medal and badge.

PP T Burrowes presented the Immediate Past President Badge and Shield to IPP M Allen

PP T Burrowes was escorted from the table.

New President Kath Love installed the new Executive;
IPP President - M Allen - Rolleston
Vice President - Bruce Moffat - Rolleston

Executive Member - Cath Sharp - Darfield
Executive Member - Amelia Wood - Rangiora
Executive Member- Ed Anscombe – Geraldine

Challenge Panel
Joost Kepers – Darfield - Convenor
Ces Pacey – Amberley
Quentin Inkersell – Rolleston
Ian White – Lincoln
Dave Francis - Amberley

Any Further Business

President Kath Love thanked CFO Donaldson and the Hanmer Springs Brigade for hosting the Conference, IPP Mike Allen and the Executive, Tech Panel and Events Coordinator, Past Presidents, and Patron for their support and knowledge shared. Kath spoke of upcoming events and challenges to us all, especially integrating our Rural Members. She looks forward to working with the UFBA in all areas. The guest speakers were thanked for their presence and valuable insights.

Patron A Cockburn thanked the conference for the honour of remaining CPFBA Patron, congratulated the new members of the Executive, and thanked the CPFBA team for their efforts in providing a great conference. He congratulated the team for the turnout.

President Kath Love declared the 103rd Annual Conference of the Canterbury Provincial Fire Brigades Association closed at 15.58 hrs.

Signed as Approved Record:
By:
Date: